

MINUTES

STATE ADVISORY COUNCIL ON LIBRARIES

MARCH 28, 2008

The State Advisory Council on Libraries convened in a regularly scheduled meeting at the Kentucky Department for Libraries and Archives, on Friday, March 28, 2008.

Present were:

Council

Arne Almquist
Linda Begley
Garry Collum
Mary Congleton
Kimberly Hartz
Michael Lyons
Carol Mitchell
J.C. Morgan
Shauna Patton
Karen Porter
Lynda Short
Carolyn Sue Traum
Bill Wilson
Janice Wren

KDLA

Nicole Bryan
Charlene Davis
Judith Gibbons
Lori Harlan
Wayne Onkst
Paige Sexton
Barbara Teague

KLA President

Fannie Cox

Education Cabinet

Lori Kidwell

WELCOME AND INTRODUCTIONS

Ms. Kimberly Hartz, Chair, welcomed everyone and called the meeting to order.

APPROVAL OF DECEMBER 7, 2007 MEETING MINUTES

No changes were made to the minutes. Minutes were approved as distributed.

KLA REPORT

Fannie Cox, President of the Kentucky Library Association, reported that KLA is excited about hosting the 2008 Annual Conference in conjunction with several new partners to host the KLA/KSMA/SELA/National Diversity in Libraries Conference in Louisville, October 1-4, 2008. They are expecting a minimum of 1000 attendees representing North American Libraries at this conference and will feature several great speakers.

KLA has also formed a Fundraising Committee to help investigate ways in which KLA can increase its revenue sources.

More information about the Kentucky Library Association can be found at their website:
www.kylibasn.org.

LSTA FIVE YEAR PLAN UPDATE

Commissioner Onkst introduced our new LSTA Coordinator, Ms. Nicole Bryan, who has recently joined the staff. Ms. Bryan has previously worked at Midway College and has previous experience with grants. We are glad to have Nicole at KDLA.

Copies of the LSTA Annual Report for Fiscal Year 2007 were distributed to Council members for their review. The report was compiled of 32 different LSTA projects which were awarded to assist and strengthen areas in Access/Technology, Awareness/Outreach, Children & Youth Services, and Programming/Training. Currently, KDLA is in the process of developing the new Annual Program and the budget to support those projects.

KDLA UPDATE REPORT

Commissioner Onkst reported that KDLA has been working with the new administration and our new Cabinet Secretary, Ms. Helen W. Mountjoy. Secretary Mountjoy had to jump in and begin working on the critical budget needs for the Education Cabinet. KDLA took a 3% budget cut for the '08 fiscal year and also had to submit a proposed 12% budget cut for the '08/09 budget cycle. We are now waiting to see what happens with the budget bill and how it will impact our agency.

KDLA is also working with Hopkinsville/Christian County on developing a new library taxing district in that area. Commissioner Onkst has also recently met with representatives from Carter County who are interested in establishing a public library in that county.

KDLA has a new webmaster, Mr. Dave Holzwarth. Dave retired from the Personnel Cabinet and has recently come back into state government. Dave will be working on updating and correcting information that is now on our website, and then in the future will be making plans to redesign our webpage.

Both Public Records and State Library Services have been busy with training efforts. The Public Records Division has been training school officials and local & city government officials on effective records management. They also have been conducting training related specifically to email records management for other state agencies. The State Library Services Division has been conducting online training workshops with state agency employees using GoToMeeting software for training on several of the services and materials that are available to state government employees through the State Library. Over 500 state employees have been trained in one or more of the following workshops: 1) Introduction to Reference Services, 2) Introduction to Electronic Resources, and 3) specific training related to particular online databases. State Library Services is also adding more training sessions in the next month to include workshops in federal government documents and state publications. They are also working on developing online training sessions for public library staff in the near future.

KDLA is continuing to make progress with strategic planning efforts. We have been working on implementing many of our action plans, including working on the public library standards, archival and records management needs, our webpage, and internal communications.

Paige Sexton reported that KDLA has assisted the Kentucky Public Library Association (KPLA) Legislative Committee in their Kentucky READ Campaign. The Kentucky READ poster campaign initially was for the 22 members of the bipartisan Kentucky Public Library Legislative Caucus to recognize their efforts in advocating for public libraries, as well as to promote the awareness of public libraries. The project was such a success that more than 80% of the General Assembly also got READ posters made, including Governor & Mrs. Beshear. The posters were featured in a display for Library Legislative Day on the walls between the State Capitol and the Annex in February. Several Kentucky officials and legislators that participated in the READ project have ordered extra copies of their posters to have framed and put in their offices or sent to libraries and schools in their districts.

KDLA is continuing to work with the Department of Education to raise awareness and support for making sure there is specific legislative language in the "No Child Left Behind" Act that states that every school would have a school media specialist on staff. There are now studies

that indicate that schools that have a full-time school media specialist on staff score better on their testing, than those who do not have that essential service. Commissioner Onkst requested members of the Council to send him any documents or reports they may have that would help gather information and support in this area.

The Public Records Division worked with officials from Carlisle County after a fire destroyed their courthouse at the end of last year. Many of the county clerk's documents which were located in their vault survived the fire; however, many of the PVA's office records were destroyed.

The Public Records Division has also been working with Governor Beshear's Transition Team and the Governor's Office to make sure the new administration is aware of their responsibility as records management administrators.

Commissioner Onkst expressed to Council members that in light of the current budget crisis, KDLA will be evaluating all resources, current operations, and staffing needs even more critically. One of our most important services to public libraries is our consultation services with our Regional Librarians located throughout the state to public libraries. At one time, KDLA had 16 regions divided across the state to assist public libraries and currently, our Regional Offices are only staffed with 8 librarians and a few administrative assistants. KDLA is examining the possibility of realigning the regions to help better provide more consistent assistance throughout the state with the 8 Regional Librarians currently on staff. The Council did convey that many of the smaller county libraries rely heavily on the services and expertise their Regional Librarian provides. One of the suggestions from the Council was to possibly look at having four regions in the state, and putting two Regional Librarians in each of those four regions. Another suggestion was to look at how other states have configured their Regional Librarian Consultants across their states. If any Council member has any additional suggestions or recommendations, we ask that you please submit those as soon as possible for consideration.

ANNOUNCEMENTS

- Copies of a couple of handouts were distributed to Council members that featured some *Interesting facts about Kentucky Libraries* and a *Summary of Statistics Sheet*, which included statistical information on several topics including circulation usage, library attendance, and operating costs, etc.
- KDLA is proud to announce that Barbara Teague has been named as State Archivist and Records Administrator for the Public Records Division. We are glad to have Barbara and her leadership in records and archival management services.
- Several positions on the State Advisory Council have expired. We are obtaining applications for those Council members who desire to be reappointed and we will be working with the Governor's Office to obtain appointments for the vacant positions.

NEXT MEETING

The next meeting of the State Advisory Council on Libraries will be held on Friday, June 20, 2008 at 1:30 p.m. at the Kentucky Department for Libraries and Archives.

ADJOURNMENT